

**SCARNG IG ASSISTANCE REQUEST FORM**

Name \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Unit \_\_\_\_\_ Address \_\_\_\_\_ Office \_\_\_\_\_

1. Have you already contacted an IG regarding this issue? If yes, whom? \_\_\_\_\_

2. Are you receiving assistance from a member of Congress? If yes, whom? \_\_\_\_\_

3. Have you addressed this concern with your Chain of Command?

Commander \_\_\_\_\_ Phone # \_\_\_\_\_

1SG \_\_\_\_\_ Phone # \_\_\_\_\_

Unit Full Time Staff \_\_\_\_\_ Phone # \_\_\_\_\_

4. Do you have supporting documentation? Is it attached? \_\_\_\_\_

5. Have you spoken to anyone else regarding this situation? If yes, whom? \_\_\_\_\_

6. Do you give the IG permission to use your name on your behalf? Initials \_\_\_\_\_

7. Who else has information relevant to your issue(s)?

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

Name \_\_\_\_\_ Phone # \_\_\_\_\_

8. What is your status?

NOTE: On the DA 1559 and the back of this form, describe all factual circumstances involving your complaint/issue(s). Include dates, times, places, and names. Include additional sheets of paper if you need more room or complete an electronic DA 1559. Email all documents with your comments in the email body to any SCARNG IG located on the following page:

<https://gko.portal.ng.mil/states/SC/CMDGRP/SpecialStaff/inspectorgeneral/SitePages/IG%20STAFF.aspx>